



Southern California
Regional Transit
Training Consortium
www.scrttc.com

Board of Directors

Milo Victoria, Chair
Cal Macy, VP/CFO
Al Pierce, Vice-Chair
Alan Fox, Secretary
Ralph Merced
Kevin Anderson
Tom Barrio
Jim Ditch
Steve Donley
Jesus Guerra
Mike Slavich

Transit Members

Commerce Municipal Bus Lines
Culver City Municipal Bus Lines
Foothill Transit
Gardena Municipal Bus Lines
LACMTA
Long Beach Transit
Montebello Bus Lines
Norwalk Transit
OCTA
OMNITRANS
Santa Clarita Transit
Santa Monica's Big Blue Bus
SunLine Transit
Torrance Transit System

College Members

Cerritos College
Chaffey College
Citrus College
Coastline College
College of Canyons
College of Desert
Compton College
Cypress College
El Camino College
Golden West College
LA Trade Tech College
Long Beach City College
Orange Coast College
Pasadena City College
Rio Hondo College
San Bernardino Valley College
Santa Ana College

Affiliated Members

Economic & Workforce
Development Program

PLANNING COMMITTEE

MEETING MINUTES #2007-03-22

DATE: **March 22, 2007**
TIME: **1:00pm – 2:30pm Pacific Time**
PLACE: **LA Metro, Main Conf Room 900 Lyon Street, LA, CA 90012**

Attendees: David M. Stumpo, Co-Chair Committee
Steve Mullaly, LA MTA Co-Chair
Nina Babiarz, Training Coordinator, SCR TTC
Barry Evans, HD Industries (Guest)
Frank Spalding, Long Beach Transit
Jim Ditch, Long Beach Transit
Jess Guerra, LATTC
Frank Scholl, OCTA
Kevin Anderson, SB Valley College
Dan Hook, SB Valley College
Cal Macy, LB City College

The SCR TTC (“Southern California Regional Transit Training Consortium”) planning committee met onsite at LA Metro.

- I. **INTRODUCTIONS:** The meeting was hosted by MTA and facilitated by David Stumpo of the APTREX Institute.
 - A. Introductions of the newly appointed Training Coordinator Nina Babiarz. Nina gave an overview of her background and we commenced at approximately 1:05 p.m., with an open discussion about the agenda and the goal of the meeting. Stumpo introduced guest Barry Evans from HD Industries of Long Beach.

- II. **IDRC Grant Implementation Update:** Lineweber was not available and provided D. Stumpo with the IDRC update as a verbal report. (Industry Driven Regional Collaborative)
 - A. **Specific Activities: (20)** attendees completed the electrical class in February. Feedback was good with information provided back to the instructor. Evaluations requested the need for more schematic training. Stumpo referred to this request from January’s meeting.
 - i. (Action Item: Lineweber) Once the beta feedback is completed, the course will be added to catalog.
 - ii. CD/DVD to be provided.
 - B. **Other Activities:** Electronic course in development with a Train the Trainer planned for March/April.
 - i. (Action Item: Lineweber)
 - C. **Reporting:** IDRC Activities are reported quarterly and will be provided to Stumpo.
 - i. (Action Item: Lineweber)
 - D. **Instructor Qualification:** Rodney is processing those who wish to qualify under the IDRC to deliver courses. He is required to get his board to approve it. Contact Rodney direct.
 - E. **Sign-Off:** The committee agreed to develop a course sign off and validation procedure. This SOP procedure will be similar to a DACUM process as a one page sign-off of all courses developed. (Action Item: Babiarz)



Southern California
Regional Transit
Training Consortium
www.scrttc.com

Board of Directors

Milo Victoria, Chair
Cal Macy, VP/CFO
Al Pierce, Vice-Chair
Alan Fox, Secretary
Ralph Merced
Kevin Anderson
Tom Barrio
Jim Ditch
Steve Donley
Jesus Guerra
Mike Slavich

Transit Members

Commerce Municipal Bus Lines
Culver City Municipal Bus Lines
Foothill Transit
Gardena Municipal Bus Lines
LACMTA
Long Beach Transit
Montebello Bus Lines
Norwalk Transit
OCTA
OMNITRANS
Santa Clarita Transit
Santa Monica's Big Blue Bus
SunLine Transit
Torrance Transit System

College Members

Cerritos College
Chaffey College
Citrus College
Coastline College
College of Canyons
College of Desert
Compton College
Cypress College
El Camino College
Golden West College
LA Trade Tech College
Long Beach City College
Orange Coast College
Pasadena City College
Rio Hondo College
San Bernardino Valley College
Santa Ana College

Affiliated Members

Economic & Workforce
Development Program

PLANNING COMMITTEE

- III. **Training Tracts and Next Courses:**
 - A. **DVOM Course:** Available for delivery based upon the need. (Action Item: Marty to provide Syllabus)
 - B. **Electronic and Networking Courses:** The colleges will begin to build the course content, student workbook, instructor guides, list of equipment, and evaluations to deliver any course. A Train-the-Trainer will be first targeting March for Electronics, and Summer for Networking.
 - i. (Action Item: Rio Hondo - March deliverable)
 - C. **Multiplexing: Work in process.** Spalding from LBTS to provide feedback from ISE Training.
 - i. (Action Item: Spalding)
 - ii. Salazar will provide electronic type defects to Rio Hondo (Frala) for consideration of course development. (Action Item: Salazar/Spalding - February)
 - D. **CNG Tank Safety/Inspection:** Addressed with colleges for transit systems. CSA to recognize self-certification. Determining location. Costs \$110.00 must have 10 vehicles. Includes a train the trainer element.
 - E. **HVAC:** Transit mentioned the need for HVAC course work. Hogue spoke about their ability to bring information back to the Consortium about 3-day advance course, 608 EPA Cert. Scholl from OCTA has the ability to do 608 EPA certification. He will let the SCR TTC know when classes are run and if seats exist for other members to attend. Chaffey College also can deliver this course.
 - i. (Action Item: Hogue, Santa Ana College – Burks, Chaffey College)
 - F. **Smoke Test:** Transits mentioned the need for Periodic Smoke Inspection testing. Guerra at LATTTC offered the course in conjunction with the ARB \$125.00 per student. (7) Registered for March 23rd class and (5) Registered for April 20th Class. (5) additional slots are available for April and new classes scheduled for June 22, July 20 and August 17th.
 - i. (Action Item: Transit that are interested can register Online at www.scrttc.com)
 - G. **Brake Systems:** Transits mentioned the need for brake system training and coordinating with the ASE program that is under pilot delivery. SB Valley College will develop in coordination with LAMETRO, and OMNITRANS.
 - i. (Action Item: Anderson/Hook)
 - H. **Newsletter:** Newsletter to be developed and issued quarterly in conjunction with what the colleges deliver.
 - i. (Action Item: Babiarz)



Southern California
Regional Transit
Training Consortium
www.scrttc.com

Board of Directors

Milo Victoria, Chair
Cal Macy, VP/CFO
Al Pierce, Vice-Chair
Alan Fox, Secretary
Ralph Merced
Kevin Anderson
Tom Barrio
Jim Ditch
Steve Donley
Jesus Guerra
Mike Slavich

Transit Members

Commerce Municipal Bus Lines
Culver City Municipal Bus Lines
Foothill Transit
Gardena Municipal Bus Lines
LACMTA
Long Beach Transit
Montebello Bus Lines
Norwalk Transit
OCTA
OMNITRANS
Santa Clarita Transit
Santa Monica's Big Blue Bus
SunLine Transit
Torrance Transit System

College Members

Cerritos College
Chaffey College
Citrus College
Coastline College
College of Canyons
College of Desert
Compton College
Cypress College
El Camino College
Golden West College
LA Trade Tech College
Long Beach City College
Orange Coast College
Pasadena City College
Rio Hondo College
San Bernardino Valley College
Santa Ana College

Affiliated Members

Economic & Workforce
Development Program

PLANNING COMMITTEE

IV. New Business

- A. LBCC (Macy) mentioned he is available to teach Cylinder class and DVOM for April and May.
- B. Macy mentioned his transition/leave of absence coming soon. A letter of feedback requested by Stumpo to be delivered to the Chair Victoria. (**Action Item: Macy**)
- C. Stumpo mentioned the upcoming Career Day at Rio Hondo May 4th – noon to 4pm. Requested transit systems to provide an HR person, applications, and give-a-ways to market their system. LA METRO, OCTA, LBTS will be onsite. The SCR TTC has a table setup. BBQ lunch provided.

V. **Next Meeting:** The next meeting will be in June given the Board meeting in May. Planning for a TELE CONFERENCE meeting.

VI. The meeting adjourned at 2:50 p.m.

David M. Stumpo, Co-Chair / Administrator