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# PLANNING COMMITTEE

## MEETING MINUTES #2006-10-31

DATE: **October 31, 2006** ( Tuesday )  
TIME: **2:00pm – 3:30pm Pacific Time**  
PLACE: **Rio Hondo College**

Attendees: David M. Stumpo, Co-Chair Committee  
Steve Mullaly, LA MTA and Co-Chair Committee  
Rodney Lineweber, Rio Hondo College, Chair, IDRC  
John Frala, Rio Hondo College  
Frank Schol, OCTA  
Jess Guerra, LATTTC  
Frank Spalding, LBTS  
Tony Salazar, LBTS  
Marty Orozco, Cypress College  
Tom Hogue, Santa Ana College  
Kevin Anderson, SB Valley College

The SCR TTC (“Southern California Regional Transit Training Consortium”) planning committee met onsite at Rio Hondo.

- I. **INTRODUCTIONS:** The meeting was hosted by Rio Hondo and facilitated by David Stumpo of the APTREX Institute. Introductions commenced at approximately 2:00 p.m., with an open discussion about the agenda and the goal of the meeting.
  - A. **General Updates:** Stumpo recapped the prior planning committee meeting action items and developments to date and highlighted the objectives of the meeting.
  - B. **IDRC Grant Implementation:** Lineweber spoke about the objectives and activities surrounding the IRDC. (Industry Driven Regional Collaborative) It was decided that the SCR TTC Planning committee will act as the steering committee for this grant.
    - i. **Activities:** Several classes in development which are Electrical, Electronic, and Networks (Circuit Boards). In addition, there will be Train the Trainer elements of each. December is the target for a pilot of the electrical with January 2007 full enrollment. (**ACTION ITEM:** Lineweber)
    - ii. Lineweber gave a briefing on a Distance Learning (Internet based) learning module on electrical. This will be considered for future training modules.
  - C. **Training Tracts:** Stumpo discussed the courses and where they may be allocated into our training tracts. The group decided on these allocations:
    1. **Tract 1:** Basic
      - a. **DVOM, Electrical**
    2. **Tract 2:** General
      - a. **Electronic, Networks**
    3. **Tract 3:** Advanced
      - a.
    4. **Tract 4:** Vehicle/Specialty
      - a. **MultiPlex**



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- D. **TRAINING ACTIVITIES:** Feedback from the October 19<sup>th</sup> class was good. Completely sold out. LBCC taught the class at OCTA facility. Certificates were developed with distribution in a week after the Chair's signature. The next three sessions on target.
- November** – At OCTA taught by LBCC. Sold Out
  - December** - At LATTTC taught by LATTTC
  - December** – At Foothill taught by SBVC.
- E. **FTA Earmark:** Stumpo reported the procurement procedure completed and implemented. FTA meeting in Washington DC on December 7<sup>th</sup>.
- II. **Planning Committee Workshop Items:** The group discussed the course catalog. Several are working on the details. Stumpo mentioned that the course catalog would make sense to "link" to existing college catalogs which will require less administrative work on the part of the SCR TTC. When transit systems provide training – that can easily be cataloged and online.
- A. **(ACTION ITEM:** Course Catalog based on current supply submitted by working group. **Stumpo)**
- III. **Outcomes:**
- A. **Electrical/Electronic Course:** The colleges will begin to build the course content, student workbook and instructor guides to deliver this course by November 2006. **(ACTION ITEMS:** College Members)
- B. **Multiplexing:** Spalding from LBTS presented that multiplexing course was being developed for early 2007 delivery.
- C. **DVOM Course:** Macy at LBCC offered to deliver the DVOM course in October either onsite at LBCC or at a transit property. OCTA offered to host the DVOM course. Rio Hondo will offer the DVOM as a college credit course effective January 2007.
- D. **Registration:** Stumpo will put together the registration process and coordinate the delivery of training for October/November. **(ACTION ITEM:** Develop registration form and email transit systems. Stumpo)
- IV. **New Business:** Discussion about several topics was made.
- A. **CNG Tank Safety/Inspection:** Addressed with colleges for transit systems.
- B. **Coach Donation to Colleges:** Spalding mentioned the need for colleges to have access to a coach. Many transit systems have coaches for possible auction / donation.
- C. **Military Motor Pool for Training and Employment in the Transit Field:** Salazar believes the Military Motor Pool staff are qualified and employable in transit. They should have some access to the SCR TTC training to fulfill the employment goal of the SCR TTC transit members.
- D. **Employment Issues:** Continued discussion about where the next employable persons will come from.
- E. **Courses beyond 2006:** Stumpo mentioned the need of the group to start thinking about course delivery and



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development beyond the year end. He said to think about January through August 2007 in compliance with our goals for the fiscal year and beyond.

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V. **Next Meeting:** The next meeting date was set for **November 30<sup>th</sup> – 1pm** – as a TELE CONFERENCE ONLY meeting.

VI. The meeting adjourned at 3:35 p.m.

David M. Stumpo, Co-Chair / Administrator



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# PLANNING COMMITTEE

October 2, 2006

TO: **ALL SCR TTC PLANNING COMMITTEE MEMBERS**

## AGENDA

DATE: **October 31, 2006** (Tuesday)

TIME: **2:00pm to 3:30pm**

PLACE: **Rio Hondo Campus, 3600 Workman Mill Road  
Whittier, CA 90601  
Room: T-110 – Technology Building**

(Please get a parking pass from the Parking Information Booth)

- Welcome (Dave)
- IDRC Implementation (Rodney Lineweber)
- Training Activities
  - Feedback from DVOM training (Cal Macy)
  - ITS Course Selection (Dave)
  - Final Preparation for the Electrical Training (Colleges)
- Procurement Procedure (Dave)
  - Blanket Order Process
- Course Catalog Final Draft and Discussion (Dave and All)
- New Business (All)
- Next Meeting
  - **November 30, 2006 @ 1pm – Location: TBD**
- Adjourn