

PLANNING COMMITTEE

SCR TTC PLANNING COMMITTEE MINUTES

Date/Time: May 20, 2009 – 10:30am – 11:30pm

Location: Golden West College Campus, Humanities Bldg. Huntington Beach, CA

ATTENDEES

- David Stumpo, SCR TTC
- Steve Mullaly, LA METRO
- Steve Tomory, Rio Hondo
- Mike Slavich, Rio Hondo
- John Frala, Rio Hondo
- Jess Guerra, LATTC
- Carlos Rojas, LATTC
- Ralph Merced, Big Blue Bus
- Jannet Malig, Cerritos College
- Marty Orozco, Cypress College
- Alan Fox, Secretary
- Dana LaRoche, LBTS
- Frank Scholl, OCTA
- Mark Magers, ISE
- Omid Porzanjani, GWC
- Antoine Nguyen, GWC
- Bryan Kramer, GWC

AGENDA

Welcome & Introductions (Dave Stumpo Chair for Nina Babiarz)

- **Approval of Meeting Minutes Dated April 27, 2009**
 - Moved and seconded – approved.
- **Open Items/Policy and Procedures**
 - Certificates Update (Stumpo)
 - All certificates up to date with distribution at the May board meeting.
 - Courses in 2009 Update (Stumpo)
 - All courses RFP'd and set in accordance with our calendar. The only issue is no one has responded to E4 & E5 deliverables.
- **Current Planned Classes**
 - DVOM - June 8 & 9
 - Babiarz discussed with Orozco and moved the hosting to Culver City transit.
 - Brakes II - June 29 & 30 @ LATTC
 - On target and registration open.
 - Brakes I - July 7 & 8 – LATTC
 - On target and registration open.
 - Electrical I for Transit - July 16 & 17?
 - It was determined that the hosting will remain at Golden West College and Kramer will instruct.
 - August - Electrical II;
 - August 20th & 21st hosted at Long Beach City College. On target.
- **Course Developments (All)**
 - Courses in process for Development
 - Cummins Engines; (Newhouse/Orozco)
 - ISC Gas C+ 8.3
 - Beta May 22, 2009 @ OCTA Garden Grove
 - Train-the-Trainer following the feedback and completion of the Beta 1. 6-8 people registered. Stumpo explained the registration process was



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designed for BETA classes where feedback on courseware was crucial to the development. These classes are not open to all the membership for that reason.

- Foothill transit will host TTT or Beta 2 of required.
- Mullaly provided Stumpo with ISL G 8.9 materials (CD) for a possible development in October.
- **(Action Item)** Nina to follow-up with LBCC.
- Hybrid Electric (Orozco)
 - Phase I Beta ready 1-day class for May 27th
 - Phase II and Phase III will be 2-day classes
 - Phase II outlines are with Mark Magers at ISE for review. **(Action Item:** Mark Magers)
 - (Orozco) Phase I is familiarization. Those interested can be setup on *BaseCamp* software which is the project management software.
 - Questions about prerequisites and use of computers and will be considered in the beta for discussion.
 - Phase II – Part 1 - Review, Engines, Electronics, Safety. Part 2 – Service requirements, maintenance, cooling system, controllers, high and low voltage, gear box assembly, accessories, laptop navigation, fan drives, error codes.
 - (Mullally) Is there any OBD II line item?
 - (Orozco) Not at this time – with Dana from LB Transit feeding back that this can be done in a Phase IV or V
- **New Business (All)**
 - Upgrade E1, E2, E3 (Beta Fashion)
 - Stumpo spoke about the need to review courseware in compliance with our SOP and take some of the evaluation feedback about the courseware. We should be looking at review completion before Phase I Hybrid delivery. Expect RFP's to go out in July. LATTTC, Cypress, GWC, and Rio Hondo all interested.
 - **(Action Item)** *BaseCamp* access question. Greg will follow-up with Peter Davis. If approved, access could be obtained by Marty adding in interested Planning Committee members to view.
- **Next Meeting & Adjourn**
 - TBD – Teleconference