



Southern California
Regional Transit
Training Consortium
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PLANNING COMMITTEE

SCR TTC PLANNING COMMITTEE MINUTES

Date/Time: April 27, 2009 – 2:00pm – 3:00pm **Location:** Teleconference
For Conference Call In: **Dial:** 218-936-7999 **Enter Conf ID:** 707357 #

ATTENDEES

- | | |
|-----------------------------|--------------------------------------|
| - Nina Babiarz, SCR TTC | - George Karbowski, Foothill Transit |
| - David Stumpo, SCR TTC | - Jess Guerra, LATTC |
| - Steve Mullaly, LA METRO | - Carlos Rojas, LATTC |
| - Patrick Astredo, LA METRO | - Mike Bonacio, Omnitrans |
| - Steve Tomory, Rio Hondo | - Getty Modica, Big Blue Bus |
| - Mike Slavich, Rio Hondo | - Jannet Malig, Cerritos College |
| - John Frala, Rio Hondo | - Marty Orozco, Cypress College |

AGENDA

Welcome & Introductions (Nina Babiarz, Chair)

- **Approval of Meeting Minutes Dated Dec 5, 2008**
 - Moved by Newhouse, seconded by Slavich.
- **Open Items/Policy and Procedures**
 - Certificates Update (Stumpo)
 - All certificates up to date with distribution at the May board meeting.
 - Courses in 2009 Update (Stumpo)
 - All courses RFP'd and set in accordance with our calendar. The only issue is no one has responded to E4 & E5 deliverables.
- **Current Planned Classes**
 - DVOM - June 8 & 9
 - Babiarz discussed with Orozco to host at a Transit Site. Torrance and Culver mentioned as sites.
 - (Action Item) Nina to follow-up
 - Brakes II - June 29 & 30 @ LATTC
 - On target
 - Brakes I - July 7 & 8 – LATTC
 - On target
 - Electrical I for Transit - July 16 & 17?
 - Babiarz mentioned that Gardena as a host site at the new facility.
 - (Action Item) Nina to follow-up
 - August - Electrical II;
 - Pending Electrical I, II, III update under Open Items
- **Course Developments (All)**
 - Courses in process for Development
 - Cummins Engines; (Newhouse/Orozco)
 - ISC Gas C+ 8.3
 - Beta May 22, 2009 @ OCTA Garden Grove
 - Train-the-Trainer following the feedback and completion of the Beta 1. Foothill transit will host TTT or Beta 2.



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- ISL G 8.9 is a possible development for October. LA Metro has materials and will share, Babiarz to check with LB City College regarding the IDRC with the Port on Cummins engine.
- (Action Item) Mullaly to provide materials
- (Action Item) Nina to follow-up with LBCC.
- Hybrid Electric (Orozco)
 - Phase I near completion week of April 27th.
 - Lab sheets being reviewed by Rone Jones ISE.
 - (Mullally) What is Phase I? Is there Safety? (Orozco) Phase I is familiarization. Those interested can be setup on *BaseCamp* software which is the project management software. Delete – see Action item below.
 - Phase II – Review, Engines, Electronics, Safety. Part 2 – Service requirements, maintenance, cooling system, controllers, high and low voltage, gear box assembly, accessories, laptop navigation, fan drives, error codes.
 - (Action Item) *BaseCamp* access question. Greg will follow-up with Peter Davis. If approved, access could be obtained by Marty adding in interested Planning Committee members to view.
 - Estimated date of the BETA is May 29th. Possible Norwalk Transit as the host.
 - (Mullally) Is there any OBD II line item?
 - (Orozco) Not at this time – with Dana from LB Transit feeding back that this can be done in a Phase IV or V
- **New Business (All)**
 - Upgrade E1, E2, E3 (Beta Fashion)
 - Stumpo spoke about the need to review courseware in compliance with our SOP and take some of the evaluation feedback about the courseware. We should be looking at review completion before Phase I Hybrid delivery.
 - (Action Item) *BaseCamp* access question. Greg will follow-up with Peter Davis. If approved, access could be obtained by Marty adding in interested Planning Committee members to view.
 - Funding as it relates to future course delivery and course development
 - The SCR TTC is now working toward October 1st under the next Federal Fiscal year with new development funds.
 - Leadership Courses: Stumpo spoke about supervisory courses in conjunction with the FTA Scope of Work. Transition from tech to supervisor. (Karbowski) Be sure to include budget portion.
 - (Guerra) Guerra, LATTTC, delegated Carlos Rojas to the Planning Committee effective immediately.
- **Next Meeting & Adjourn**
 - May 20th 9a- 10a at Golden West College
 - (Pre the Board Meeting)– Room TBD.