

## PLANNING COMMITTEE

### SCR TTC PLANNING COMMITTEE MEETING MINUTES

**Date/Time:** August 19, 2009 – 10:30 am – 11:30 am

**Location:** LATT College 400 W. Washington Street, LA, CA 90015  
Room A-111

**For Conference Call In: Dial: 218-936-7999 Enter Conf ID: 707357 #**

### AGENDA

**Welcome & Introductions** (Nina Babiarz, Chair)

**Nina thanked Jess Guerra for hosting**

- **Approval of Meeting Minutes Dated July 2, 2009**
  - Motion to approve. Carried.
- **Open Items/Policy and Procedures**
- Overview of the SCR TTC RFP process (Stumpo)
  - Stumpo spoke about the RFP process. The RFP will be out by the 28<sup>th</sup> – with a two week turnaround. RFP is a Not to Exceed amount based on our budget for delivery. Looking for E3 in October, B1 and E1 in November, E2 in December, E3, B2 in January 2010, HV1 in February 2010.
- Open Q & A session regarding the SCR TTC RFP process (All)
  - Can training be delivered onsite at a college; and can be delivered on site at a transit system. Any college can partner with other colleges for response. Certified instructor list will be sent out with meeting minutes. Discussion about certified instructors.
- Annual 2009/2010 Course Catalog (Stumpo)
  - We will be providing first quarter catalog followed by the remainder of the federal fiscal year.
- Upgrade E1, E2, E3; RFP (Stumpo)
  - Will be part of the new Federal Fiscal year budget.
- **Current Planned Classes (Babiarz/Stumpo)**
  - Electrical II (E2) August 20<sup>th</sup> & 21<sup>st</sup>; @ LBCC
  - Leadership Series, City of Torrance, 9/22/09, 7 am – 3:30 pm
  - CHP Commercial Industrial Education Program (CIEP) – Out of Service Training; Foothill Transit Arcadia Facility, October 28<sup>th</sup>. 7a-3:30p. (30 Maximum students)
- **Course Developments (All)**
- Funding update for course development (Babiarz/Davis/Stumpo)
  - Stumpo spoke about the highlights of each: Re-Authorization, FTA/ITS, CEC, DoL.
  - CEC \$3.5m awarded to the ATTe Initiative a 2-year grant and assigned awaiting CEC final contract letting signature. Next step is the survey for first 100-days of who needs training. Likely January – February timeline. Peter Davis will work with the SCR TTC very closely.
  - WIB (Workforce Investment Board) contracts in process to provide existing curriculum training. Peter Davis (ATTei) working on the details.
  - ATTei centers cut 32% across the board.



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- Courses in process for Development (**Orozco/Newhouse/La Roche/Magers/Jones/Stone**)
  - Hybrid Electric – Phase I completed;
  - T-t-T(Beta II) date/location TBD (ACTION ITEM: **Marty**)
  - Hybrid Electric – Phase II; Beta - I date and location TBD
  - Hybrid Electric – Phase II; Beta - II date and location TBD
  - Hybrid Electric – Phase II; T-t-T - date and location TBD
  - Hybrid Electric – Phase III; Beta - I date and location TBD
  - Hybrid Electric – Phase III; Beta- II date and location TBD
  - Hybrid Electric – Phase III; T-t-T - date and location TBD
  
- **New Business (All)**
  - Moreland asked about V10 Gas engine in the Hybrid. Discussion about where in the Gasoline Engine fits into the Hybrid training. Orozco feedback that the committee thought the engine should be a separate training session. Further discussion to occur.
  - Davis talked about issues surrounding the classroom and when students do not seem to have the proper prerequisite – it is up to the instructor to take responsibility and feedback.
  
- **Next Meeting & Adjourn**
  - Next meeting Date & Time: September 18<sup>th</sup> @ 10 am via teleconference:  
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