



Southern California
Regional Transit
Training Consortium
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PLANNING COMMITTEE

SCR TTC PLANNING COMMITTEE MEETING MINUTES

Date/Time: August 20, 2008 – 9:00am – 10:00am

Location: Foothill Transit Administration Office
100 S. Vincent Ave. Suite 200
West Covina, CA 91790 Tel: (626) 967-2274

Attendees:

| | |
|-----------------------------|--------------------------------------|
| D. Stumpo, SCR TTC | Marty Orozco, Cypress College |
| Amna Jara, Cerritos College | Randy Peebles, Cerritos College |
| Mike Slavich, Rio Hondo | John Frala, Rio Hondo |
| Steve Tomory, Rio Hondo | Cal Macy, Long Beach City College |
| Mike Bonacio, OMNITRANS | Pete Sparks, Long Beach City College |
| George Karbowski, Foothill | Frank Scholl, OCTA |
| Tom Barrio, Montebello | |

Welcome & Introductions

In Babiarz's absence, Stumpo chaired the meeting.

Approval of Meeting Minutes Dated July 10, 2008

Stumpo requested comments on the July 10th meeting minutes. Hearing none – suggested a motion which was seconded and carried to adopt the minutes.

Course Catalog for FALL & WINTER 2008

- **September:** DVOM class scheduled at Rio Hondo 23rd / 24th September. Discussion continued about combining DVOM/Electric into a 3-day class. In addition, that DVOM may need to be reviewed and updated.
- **October:** E1 needed in October.
- **November:** E2 need early November and E3 needed late November.
- **December:** Brakes I needed in December.

Courses also running October to December include, E4, E5 beta and TTT; Brakes II Beta and TTT, HVAC Beta and TTT.

Stumpo will send a Matrix of courses needed to all colleges in the membership to allow for an open selection process. Suggested locations will be included in the matrix.

(Action by: Stumpo and Colleges)

Open Items/Policy and Procedures (Dave)

Stumpo highlighted the recent discussions concerning the ASE Subcommittee Activity. This committee is now disbanded and we will use those members who participate on the APTA ASE committee to simply report back to the membership about any activities and actions. All RFP's issued by the SCR TTC will request that ASE standards be included in all curriculums as it is today.

(Action by: APTA ASE Committee Reps)

Current Class

IDRC Updates (Frala)



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Frala updated the group on the E4 and E5 classes now rescheduled for the Fall 2008. E4 is planned for delivery at LA Metro and confirmation is expected on Monday, August 24th. E5 is set for Beta 1 October 24th, Beta 2 on November 7th and T-T-T on November 14th.

It was suggested that more trainers and instructors attend the beta classes to enable constructive validation. It was also suggested that the validation SOP be reviewed and modified to include instructors must co-teach in order to be certified. In addition, that the newly formed powerpoint template to be incorporated into the all new course developments and course updates.

(Action By: A subcommittee will be formed to do this and Stumpo to send our template to the Planning Committee members.)

CNG Safety Class: Taught by LB City College on September 29th @ LA Metro Carson Facility

DVOM: Scheduled for September 23rd/24th @ Rio Hondo taught by SD Miramar

Elect II: Scheduled at LBCC on September 11th / 12th taught by LBCC

Brakes I: Scheduled at OMNITRANS on September 24th & 25th LATTTC (Jess)

Course Developments (All)

Stumpo communicated the courses that were in development.

- Brakes II PO was being issued; LATTTC and LA METRO being the validators.
- Orozco communicated that the Cummins Engines effort was 99% completed; Orozco and Newhouse to finalize the ISC Gas+ 8.3 and ISL G 8.9 CM2180A;
- HVAC II PO has been issued to Rio Hondo; Rio Hondo and OCTA being the validators.

Stumpo informed the group that the management course for technician to supervisor was now ready for delivery in September with Montebello hosting the course which was confirmed by Tom Barrio. This complies with the pilot program highlighted in the goals and objectives of our annual work plan submitted to FTA. Everyone was in favor of the course.

(Action Item: Stumpo to send out course description to members and have the course uploaded to the Website.)

Stumpo spoke about other possible courses available from the National Transit Institute, ITS America and other FHW courses. If any members would like these courses – to notify Stumpo or Babiarcz of the request.

New Business

LB City College would like a bus loaned for the E2 class in September.

(Action Item: Stumpo/Sparks to follow up with LBTS.)

Next Meeting & Adjourn

- Next meeting planned as a teleconference, with the date TBD.
- Meeting adjourned at 10:08a