



Southern California
Regional Transit
Training Consortium
www.scrttc.com

PLANNING COMMITTEE

MEETING MINUTES

When: Thursday, July 10, 2008 @ 11:00am (Pac Time)

Where: LBTS, Jackson Center, Operation Training Room

Participants:

N. Babiarz, SCR TTC	D. Stumpo, SCR TTC
G. Newhouse, SD Miramar	P. Davis, ATTEi
S. Tomory, Rio Hondo	S. Mullaly, LA Metro
J. Jones, Torrance	J. Guerra, LATTC
T. Barrio, Montebello	D. Withers, OCTA
F. Scholl, OCTA	A. Fox, Board Secretary
M. Slavich, Rio Hondo	R. Cruz, LBTS
R. Merced, BBB	

AGENDA

Welcome & Introductions

Babiarz welcomed everyone and opened the session at 11:05a.

Approval of April 25, 2008 meeting minutes

Adopted

Open Items/Policy and Procedures

- **ASE Sub-Committee Activity (Action: R.Cruz)**
Group discussion took place about the informational role that the SCR TTC will play with regard to the ASE program. Mullaly and Scholl indicated the APTA ASE committee and standards committee work in concert. Stumpo further indicated that the SCR TTC is not intended to duplicate the efforts but merely act as an information portal to extend the ASE work in progress to the SCR TTC membership. It was noted (6) ASE test were completed with (2) test performed every 6-months. CDX builds the tests. Scholl reported that the tests were good. Cruz suggested a teleconference on July 29th at 2pm be setup.
- **Mentor Class Update (Action: N.Babiarz)**
Babiarz briefed the group about the ongoing mentor program. She spoke about the overall program being 6-weeks in length with (4) candidates being offered positions at Long Beach Transit.
Next Steps: (1) A review of the program is planned for the Fall;
(2) Look for potential grant funds;
(3) Discuss marketing the program through video.
- **Current Class Updates and Open Action Items**
IDRC Updates by Tomory indicating the extension of the IDRC until December 2008 to finalize the E4 & E5 classes. Train the Trainer week is planned for August 4th to 6th with E1, E2, and E3. Electrical IV and V class schedules for the Fall in process. Frala's schedule to be reviewed and determine course delivery dates.



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• Upcoming Classes

DVOM: (Babiarz/Stumpo)

- DVOM will be determined for the September schedule with the August class cancelled. It is likely the DVOM has run its course throughout the membership and only quarterly sessions should be cataloged.

ELECTRICAL I: (Guerra)

- Torrance: August 13th & 14th; Stumpo noted 9 registered as of today.

ELECTRICAL II: (Sparks)

- Long Beach City College: Sept 11th & 12th; Stumpo noted 7 registered as of today.

OSHA: (Tomory)

- OSHA class held today at LBTS with full registration. August 6th & 7th at OMNI with 10 registered.

CNG Engine Safety Course: (Macy/Sparks/Menzel)

- Beta 1 completed with the Train-the-Trainer planned for September 22nd at LA Metro Carson facility. Online registration will be setup.

New Business (All)

Courses for Development

- Stumpo spoke about two courses set for development for next fiscal year: Brakes II and HVAC II.
 - BRAKES II: PO to be issued. LATTC with LA Metro assigned to handle the validation process.
 - HVAC II: PO to be issued. Rio Hondo with OCTA assigned to handle the validation process.
- Babiarz explained the recent updates on the Cummins Engines; ISC Gas+ 8.3 and ISL G 8.9 CM2180A development. Of the three levels, funding the Beta 1 and Beta 2 will be provided by Miramar/Cypress, with the TTT funded by the SCR TTC.
- Babiarz, Davis and Newhouse spoke about the Intro to Hybrid Electric DACUM. It is now determined that a DACUM will not be used.
- Input from transits on Management & Technical Procurement Courses e.g. AVL, Electronic Payment (Tabled)
- NTI Courses – calendar & special requests (Tabled)
- ITS awareness (Tabled)
- FY08/09 Annual Calendar (Quarter 1 Emphasis)
 - Discussion about courses, days, times, night, Saturday courses, and costs. (Tabled)
- Other items (All)



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- Stumpo noted that the SCR TTC keeps track of all attendees who take courses in a Database. We can sort these by transit system, name, colleges, etc.
- Stumpo reminded instructors to be sure to take pictures of all classes and capture the names of those in the picture. Be sure evaluation forms note the approval to use one's picture.

Next Meeting & Adjourn

- Next meeting is scheduled
 - August 20th @ 9a (Foothill Transit, West Covina)
- Adjourned 12:35p

PLANNING COMMITTEE

SCR TTC PLANNING COMMITTEE MEETING

When: July 10, 2008 @ 11am (Maintenance Training Room)
Where: LBTS, 68th Street & Cherry Sts. Long Beach, CA
DIAL: 866-266-3378 **Conf ID:** 360-945-2150# **PassCode:** 2008#

AGENDA

Welcome & Introductions (Nina Babiarz, Chair & Steve Mullay, Co-Chair)

- **Approval of Meeting Minutes Dated April 25, 2008**
- **Open Items/Policy and Procedures (Dave and Nina)**
 - ASE Subcommittee Activity (**Action:** R.Cruz)
 - ASE Industry update (**Action:** J.Frala)
 - Mentor Class Update (**Action:** N.Babiarz/R.Cruz)
- **Current Class Updates and Schedule (attached)**
 - **IDRC Updates** (Frala)
 - Electr IV & V - Reschedule
 - E1, E2, E3 TTT for all Electrical starting August 4th
 - Clarity about TTT
 - **Elect I:** Torrance August 13th / 14th LATTC
 - **Elect II:** LBCC at Sept 11th / 12th LBCC
 - **Brakes I:** LATTC Sept 24th & 25th LATTC (Jess)
 - **Training Aides and Locations**
 - **OSHA:** August 6th / 7th OMNI
 - **DVOM:** Number and Location/s TBD
 - Portability of boards
 - Classroom availability for evenings in fall
- **New Business (All)**
 - Courses for Development
 - Brakes II RFP – (Dave)
 - Cummins Engines; ISC Gas+ 8.3 and ISL G 8.9 CM2180A (Nina/Orozco/Newhouse)
 - Intro to Hybrid Electric DACUM Update (Nina/Greg/Frala)
 - HVAC II RFP (Dave)
 - Input from transits on Management & Technical Procurement Courses e.g. AVL, Electronic Payment
 - NTI Courses – calendar & special requests
 - ITS awareness
 - FY08/09 Annual Calendar (Quarter 1 Emphasis)
 - Days, Times, Night, Saturday courses, Costs
 - Other items (All)
 - Transit Database for Trainers/Supervisory
 - Pictures of classes with names
- **Next Meeting & Adjourn**
 - Next meeting **August 13th @ Foothill Transit 9am**
 - (**Before Board Mtg**)