

Planning Steering Committee (Includes Curriculum Subcommittee)



Southern California
Regional Transit Training
Consortium
www.scrttc.com

MEETING MINUTES #2005-10-20 OF THE SCRTTC – Planning Committee

DATE: **OCTOBER 20, 2005** (Thursday)
TIME: **11:00am – 2:00pm Pacific time**
PLACE: **MTA – Regional Rebuild Center 900 Lyon Street**

Transit Members

Commerce Municipal Bus Lines
Culver City Municipal Bus Lines
Foothill Transit
Gardena Municipal Bus Lines
LACMTA
Long Beach Transit
Montebello Bus Lines
Norwalk Transit
OCTA
OMNITRANS
Santa Clarita Transit
Santa Monica Municipal Bus Lines
Torrance Transit System

College Members

Cerritos College
Citrus College
Coastline College
College of Canyons
College of Desert
Compton College
Cypress College
El Camino College
Golden West College
LA Trade Tech College
Long Beach City College
Orange Coast College
Pasadena City College
Rio Hondo College
San Bernardino Valley College
Santa Ana College

Affiliated Members

Economic & Workforce
Development Program

Attendees: David M. Stumpo, Co-Chair
Milo Victoria, Co-Chair
Zhen Zi Fang, APTREX
Mike Kushner, APTREX Curriculum Committee
Frank Scholl, OCTA
Frank Spalding, LBTS
Mark Anderson, MTA
Marty Orozco, Cypress College
Dan Encinas, LATTC
Jesus Guerra, LATTC
John Cavanaugh, LATTC
Glen Hill, LBCC
Mike Slavich, Rio Hondo College
Steve Mullaly, LA MTA
Cal Macy, LBCC

The SCRTTC ("Southern California Regional Transit Training Consortium") planning and curriculum committees met onsite at the LAMTA Regional Rebuild Center.

- I. **INTRODUCTIONS:** The meeting was hosted by MTA and facilitated by David Stumpo of the APTREX Institute. Introductions commenced at approximately 11:10 a.m., with an open discussion about the agenda and the goal of the meeting. MTA hosted a tour of the Regional Rebuild and Training center.
- II. **Meeting Highlights:** Dave Stumpo gave a briefing to the group on activities to date and discussed action items status. Dave further highlighted the objectives of our meeting the plan to deliver a specific course for mechanical/technical employees before the end of the year.
 - A. **Action Item Status:**
 - i. ACTION ITEM #1: Frank and Tony will update the matrix based on the committee suggestions. **COMPLETED**
 - ii. ACTION ITEM #2: Once the update matrix is received – Dave S. / Cal Macy will submit the

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matrix to all Consortium colleges to get an up to date inventory of courses that would meet the hands-on instruction element of the matrix. **WORK IN PROCESS**

- iii. **ACTION ITEM #3** – Member Colleges and Transit Instructors to recommend course topics that fit in each training track. Course materials and courses are to be currently available. **WORK IN PROCESS**
- iv. **ACTION ITEM #4** – Mike to update the Program Plan project schedule for the October meeting. **COMPLETED**
- v. **ACTION ITEM #5:** Dave to provide demographic detail of each region identified in the wheel of learning. **COMPLETED**

III. Mike Kushner presented the program plan schedule and power point on the training approach. Group discussion surrounded the intent of the course selection and training approach. The following action plan was developed:

IV. ACTION PLAN PHASE 1/1A - SCRTTC TRAINING PILOT PROJECT

- A. COURSE OFFERING: **Digital Volt/Ohm/Meter Utilization and Comprehension**
- B. COURSE DURATION: **Two-days (16 hours)**
- C. CLASS MINIMUM: **15 per class**
- D. CLASS CONTENT (SYLLABUS) JOINT DEVELOPMENT BY: **MTA(Steve), LBTS(Frank), LATTC(Dan), RIO HONDO(Mike), CYPRESS(Marty), LBCC(Cal), APTREX (Mike K)**
- E. COURSE EVALUATION: **APTREX(Mike)**

FOR EXISTING TRANSIT SYSTEM MAINTENANCE STAFF

OFFERING DATE CLASS A: December 5th - 6th
@ LAMTA RRC - Training Room - 900 Lyon Street, Los Angeles, CA Instructor: Joint Teaching by Rio Hondo and MTA Instructors

OFFERING DATE CLASS B: December 7th - 8th @ Long Beach City College, Long Beach, CA
Instructor: Long Beach City College

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FOR EXTERNAL CANDIDATES INTERESTED IN TRANSIT AS A CAREER

OFFERING DATE Class C: Saturday December 3rd to
10th @ LA Trade Tech, Los Angeles, CA
Instructor: LATTTC - Mr. Jesus Guerra
(LATTTC will open an opportunity to external candidates
to take this class in preparation for introduction to
Transit. This class will be taught at LATTTC.)

ENROLLEMENT APPROACH (Invitees):

CLASS A: MTA Training Room
Invitees: MTA / Montebello / OMNITRANS / SunLine /
Foothill / Santa Clarita

CLASS B: LONG BEACH CITY COLLEGE
Invitees: LBTS, Santa Monica, Norwalk, Torrance,
Culver City, OCTA, Gardena / Commerce

REGISTRATION APPROACH:

Initial announcement will be made to all Transit systems
early November. This will be an open enrollment class
and will be first come first serve. The intent is for those
transit systems in close proximity of the training
location – to sign up in that region.

V. **Other Training / Course Activity:**

A. Cal Macy reported the ITS course on Managing High
Tech Projects in Transit set for October 25th (1-day)
8am – 4pm @ Long Beach City College has 29
registrants.

VI. **Next Steps:** The next meeting date was not set given
a SCR TTC Board meeting in early November.

VII. **Post Meeting Information:** SCR TTC Chair, Milo
Victoria appointed Steve Mullaly to replace his position
as Co-Chair of the Planning Committee. Please welcome
Steve to his new role.

VIII. The meeting adjourned at 2:00 p.m.

David M. Stumpo, Co-Chair / Administrator