

SCR TTC PLANNING COMMITTEE

HYBRID SUBCOMMITTEE

Date/Time: November 22, 2010 @ 9 am Pacific

Location: TELECONFERENCE - For Conference Call In:
Dial: [218-936-7999](tel:218-936-7999) **Enter Conf ID:** 690-1936#

ATTENDEES: N. Babiarz, D. Stumpo, S. Tomory, A. Pierce, G. Kushnir, D. Desjarlais

MEETING MINUTES

Meeting was opened by Babiarz at 9:10a with brief introductions of attendees. It was noted that effective with the development of this Sub Committee reporting to the Planning Committee, that Steve Tomory from Rio Hondo College will be the chair, and Al Pierce, Norwalk Transit will be the Vice-Chair.

Nina inquired with both Steve and Al about having note takers at the meetings emphasizing it is hard to facilitate a meeting and take notes at the same time. Both Steve and Al promised to take care of this. Babiarz confirmed immediately after the call the Al would assign Janet Welde, Norwalk Transit to this task.

Nina spoke about use of the APTREX conference line for the Sub Committee work. Scheduling of the line will be required and can be done through Dave or Nina. The CONFERENCE CALL IN NUMBER is 218-936-7999. The CONF ID is 690-1936#. No host is required.

Stumpo provided a brief history of the hybrid training and development focusing in on the several years in the making and support and funding by the ATTEi center of Cypress College. With the Safety course developed and needing a few small upgrades, we thought Proterra would be able to complete the work but decided the sub committee would likely be the better choice. In addition, the Introduction course identified had delivered a Beta 1 on May 29, 2009. Babiarz sent the roster of this Beta 1 conducted at Montebello while all participants were on the teleconference., with the initial work by the Sub Committee focusing on these two phases; Safety and Intro. Other phases will be planned. In 2010, LBTS hosted all SCR TTC transits that have ISE Hybrid buses to build out specifics to Hybrid Phased Course Outlines; Phases 1, 2, 3 and 4.

Identified Prerequisite Development & Delivery, in which Rio Hondo College & SCR TTC IDRC state grant funding provided DVOM, Electrical I, II, III courses. We will be upgrading these but they are completed and can be delivered anytime.

Stumpo/Babiarz spoke about the Status of Funding update; with FTA 5th year continuation and Reformulated Summertime Gasoline Grant; both pending. As of this writing, we have been updated that RFG was approved awaiting court acceptance of the recommendation contingent on the final processing and confirmation letter by the California Attorney General's Registry of Charitable Trusts; FTA has now informed us that funds will be released for year 5 and will soon be allocated and executed for the SCR TTC.

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All this effort revolves around the amount of funding, period of performance and work-plans as related to hybrid development and delivery.

Babiarz spoke about the LATTC CEC/EDD AB 118 funding Category 3 syllabus/funding which was approved, however needs training calendar as relates to transit training and solving the issue around personal information.

This week New Flyer will be at LBTS to review current materials 11/23 & 24; Kushnir (New Flyer), La Roche (LBT), Stone (ISE). New Flyer to update materials with LBTS providing final review. Rolando Cruz provided a guideline on deliverables for the Sub Committee to consider, with time of year and New Flyer basically saying the deliverables appear extremely aggressive.

The schedule for development and beta will take place after New Flyer meetings assess the situation onsite at LBTS. The committee will reconvene a meeting to proceed. The issue by Gordon brought up concerning adding the software elements into the phase 1 introduction.

We reviewed the SCR TTC training Policy & Procedures to ensure everyone understood the process.

The action items and timelines discussion included the following:

- Sub Committee to propose a date for 1-day beta & identify attendees
- SCR TTC bills New Flyer for beta test; New Flyer to bill LBT & Montebello for beta test
- Sub Committee will propose a date for 2-day T-t-T & identify attendees
- SCR TTC bills New Flyer for T-t-T; New Flyer to bill LBT/Montebello for TTT
- New Flyer to get Powerpoints from ISE on Safety Course (Darryl)
- Check on Powerpoints and involvement from Orozco at Cypress (Tomory)
- Comprise a list of potential users (Babiarz)
- Sub Committee to keep Babiaz and Stumpo abreast of information
- Sub Committee to report out at every Planning Committee meeting

Next Meeting was scheduled by Tomory for December 3, 2010 at 9 am on the APTREX teleconference line: TELECONFERENCE - For Conference Call In: Dial: 218-936-7999 Enter Conf ID: 690-1936#

Adjourn