



Southern California
Regional Transit
Training Consortium
www.scrttc.com

Educational Services Committee (ESC)

Chair: Jess Guerra

AGENDA

Date/Time: October 19, 2011 10:00 – 11:30 PST

Location: APTREX Teleconference line

For Conference Call-In: Dial: 218-936-7999 Enter Conf ID: 690-1936 #

Attendees: Guerra/LATTC, Babiarz & Stumpo (both) APTREX/SCR TTC, Newhouse/SDMMC, Frala & Tomory (both) Rio Hondo College, Cohen/Gardena and Scholl/OCTA

Guerra – Requested approval of 9-13-2011 minutes; motion made by Newhouse 2nd by Tomory.

Open Items

- o SCR TTC SOP on Course Development and Validation Sub-Committee (Guerra)
Chair initiated topic of SCR TTC Certification process. Macy suggested ESC review course development & procedures. Macy volunteered to help establish a SCR TTC SOP Course Development and Validation Sub-Committee. Chair indicated all participants welcome & provided background of current uncertainty in alternatives to SOP; Example: Attend a course vs. T-t-T & become certified. Establishment of actual criteria of T-t-T certification process/procedures needed. Babiarz: Addressed funding source restrictions for T-t-T. Mentioned that Instructor attendance + co-teach also previously mentioned as potential procedure. Chair asked for volunteers. Frala volunteered & offered to call transits. Scholl indicated his availability to serve via email & phone. Tomory indicated that this can be done & all concur. Chair Guerra will notify other transits for participation. Tomory mentioned Rio asked to put together for T-t-T criteria for course (ARB, biodiesel) which can be used as a model. Frala also offered that information from original Rio Hondo/SCR TTC IDRC grant. Guerra to invite more volunteers to get with Subcommittee members.

Training Reports/Upcoming Classes

- o Report on CNG Level I & Level II classes September 26th-29th (Macy/Babiarz)
Macy reported out on CNG 8.9 T-t-T held @ LBCC. Babiarz inquired as to what other members have engine for instruction other than LBCC. Guerra indicated LATTC, LBCC, and Cypress. Newhouse added SDMMC to get engine in couple months.
- o Report on HY 3 PM class September 27th, 28th (Kushnir)
Kushnir reported out on PM T-t-T participants and success of the T-t-T.
- o HY 4 Advanced Beta October 25th, 26th (Kushnir)
Babiarz inquired as to how much time is needed to provide input from Beta. Kushnir reported at least 5 working days.

New Business

- o Hybrid safety equipment requirement for hybrid classes (Tomory)
Tomory indicated that equipment has been an issue since beginning HY course development. Kushnir expressed he is adamant about proper equipment for the courses & is a 'stickler for safety'. He has been frustrated by lack of attention by students to bringing proper equipment, even though it is noted on each roster, announcement, that students bring safety & equipment to course. Guerra requested an outline be provided for equipment necessary for each course. Tomory indicated at least a minimum be provided i.e. glasses, gloves (hi voltage) safety hat (bump/hard), fall protection, dead man hook. Babiarz noted some colleges were not aware of need and, on short notice, did not have



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budget to buy boots. Guerra indicated that equipment requests sound reasonable and need input from transit. He suggested drill down to what transit is supposed to provide i.e. what are requirements of the hosting site. He also put forth need to identify what SCR TTC is to provide if anything. Cohen brought up that, although he understands NF concerns, some are not equipment not required by Gardena; for example Bump/hard hat. However, Scholl indicated OCTA does require. Cohen indicated that although SCR TTC may make certain equipment a requirements, each shop has their own and possibly different requirements. Example: Fall restraint. Only those certified on this type of equipment in our shop is allowed to use. Another site may differ. Babiarz/Stumpo indicated that equipment requirements are not NF specific but NF specifies equipment requirement. This may fall back onto the instructor to do the list of equipment and certify a site for instruction and that some facilities are more restrictive than others. Scholl mentioned OCTA requires Bump caps. Babiarz clarified that NF indicated hard hats are acceptable. Stumpo indicated the ESC will have to make a list of SCR TTC equipment required. Guerra indicated that it may come down to only have a few facilities certified to host.

- o Hybrid Subcommittee Report: (Tomory/Pierce)

Development of courseware update. Tomory: Talk about recent HY course materials; CDs for 1, 2, & 3. Indicated he needs master list of to send CDs out. Stumpo will send a distribution list to Tomory. Babiarz & Guerra also requested copies. Babiarz offered that the CDs could be brought to Nov. Board meeting.

- Beta and T-t-T schedules Tomory indicated the HY Subcommittee had not met since Aug. Oversight responsibility falls onto HY Subcommittee during development process until development is done. Tomory to contact Kushnir to schedule HY Sub. Stumpo to get with NF for T-t-T dates. Tomory to contact LBT to get their input.

- o Items from the floor:

Process of Fall Protection Certification (Babiarz) Guerra asked Cohen of Fall Protection Certification process. Cohen responded it depends on manufacturer & what's installed in shop e.g. certification + harness hookup, additional rules for a accompanying partner & that system must meet OSHA standard. Guerra inquired how this has been dealt with in prior 3 courses conducted. Discussion ensued regarding use of escape hatch, percentage of students required on top of bus during PM work, etc. Chair Guerra posed question to ESC of how all this can be communicated. Babiarz reminded ESC of early suggestions by colleges to develop an instructional video. Tomory asked if NF could provide still photos & all resources. Babiarz & Edwards suggested making a list of equipment & issues of maintaining equipment. Babiarz suggested getting the needed equipment donated. Guerra commented that the Transits have more muscle power to nudge suppliers to donate parts. Babiarz asked Edwards to participate in the SCR TTC SOP on Course Development and Validation Sub-Committee discussed prior to his joining the teleconference & Edwards indicated he would. Babiarz mentioned that a 'SmartBoard' presentation will take place for ESC @ Nov. 16th meeting & Guerra reiterated it would be a good thing for everyone to see with possibility of consortium pricing. Stump mentioned CTA in San Jose Nov. 2-4th and Booth #310. Guerra reminded ESC of Ditch golf tournament Nov. 1st @ Cinnabar. Chair Guerra adjourned the meeting at 11:05

Upcoming Meetings & Adjourn

- o Next Educational Services Committee meeting – November 16th at LATTC