



Southern California
Regional Transit
Training Consortium
www.scrttc.com

Educational Services Committee Chair: Jess Guerra AGENDA

Date/Time: December 14th, 2011 10:00 – 11:30 PST

Location: APTREX Teleconference line

For Conference Call-In: Dial: 218-936-7999 Enter Conf ID: 690-1936 #

Attendees: Guerra, Macy, Babiarz, Davidson, Scholl, Mc Laughlin and Barrio.

Chair Guerra began the meeting at 10:06 am by conducting Roll Call and asking for approval of 11-16-2011 Minutes. Scholl motioned to approve the November 16th meeting minutes which was then seconded by McLaughlin.

Open Items

- o SCRTTC SOP on Course Development and Validation Sub-Committee (Guerra)

Guerra: Reported that conversations had occurred in the past couple weeks with Scholl, Macy & Guerra discussed process. Although at first it seems like it should be cut & dried, they are still working on the issue and entertaining suggestions. Babiarz asked that the Cummins 8.9 Level I and Level II AQMD training, since it is identical to the SCRTTC Level I and Level II, be approved by the committee so participants will be certified to instruct for the SCRTTC. Babiarz asked Macy to differentiate between AQMD & SCRTTC 8.9 development; Macy discussed difference of Insight software & 5day (AQMD) vs. 4 day (SCRTTC) nearly identical except for 1-day Insight. Babiarz has been asked to facilitate AQMD T-t-T by inviting SCRTTC college and transits to attend. Barrio put motion to the Committee to approve & Macy seconded the motion; all in favor – none opposed. Motion carried forward and approved by committee. Macy to distribute instructional disc to all attendees.

• Training Reports/Upcoming Classes

Guerra asked Babiarz to address the following upcoming training:

- o Level I - January 23rd and 24th @ OMNITRANS
- o Level I - January 30th and 31st @ Santa Clarita Transit
- o Level II - February 6th and 7th @ OMNITRANS
- o Level II - February 13th and 14th @ Santa Clarita Transit
- o EII – early January; location TBD
- o EIII – late January; location TBD
- o HVAC I @ Santa Ana College, Feb. 9th & 10th
- o HVAC II @ Santa Ana College, Mar. 15th & 16th; Registration on the website.

Babiarz emphasized to all that, unlike 2010, there is only budget for 1 offering of HVAC I and HVAC II and that any/all interested should get their folks registered now that on-line registration is on the web as full courses of both are anticipated.

• New Business

- o Hybrid Subcommittee Report: (Tomory/Pierce)

Guerra indicated that Tomory & Pierce were both unable to attend and asked Babiarz to update the committee. Babiarz indicated that since the Nov. meeting, the HY4 T-t-T had been conducted and the Instructor certificates were about to be issued and mailed.



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- Development of courseware update.
 - Beta and T-t-T schedules
- Identify training/instructional aides for 'In-Kind' contributions
Babiarz indicated that ATech's current private partnership Founding level of support has expired and that Tomory is to be conversing with ATech CEO Lyons in their contribution of software to the SCR TTC in order to maintain a Founding level of Partnership. Anticipating confirmation by the February board meeting.
- Items from the floor
Barrio indicated the committee should keep review by SCR TTC on SAE certification; chevrons issued on certain disciplines per Karbowski original suggestion. Babiarz & Guerra indicated that Mullay had provided sample chevrons for committee's consideration. Guerra inquired Scholl of approval of certain transits and if special certificates should be issued. Guerra suggested 'master certificate' accompanied with a patch. Barrio commented that all disciplines within a topic would need to be completed then would have to complete a final exam/test. Macy inquired whether this should be written or practical. Barrio: possibly both. Macy suggested a means of testing in order to demonstrate proficiency. Barrio indicated that they be required to complete all prerequisites. Babiarz suggested more discussion by the committee should transpire with participation of those not present. Guerra to put it on the agenda for next month as a discussion item. Macy added that most students attending courses are unfamiliar with the SCR TTC & suggested more brand recognition of the SCR TTC. Tool box sticker also suggested 'SCR TTC Trained/Certified' – design to be key to acceptance. Guerra to issue on next agenda.

Discussion to conduct face-to-face Ed Svc. In January. Davidson offered to host at El Camino College's facility located off-campus at: 13430 Hawthorne Blvd. (between 105 & 405).

In Mullay's absence, Babiarz mentioned Mullay concern about level of customer service in the training METRO procured from SmartBoard and relayed his suggestion that the SCR TTC members that are interested in procuring the boards implement a consortium stipulation in the training so that all members could attend each other's SmartBoard training. He further stressed that some training questions do not even arise during the training but after the fact when trying to put the boards into use. Davidson indicated that SmartBoard's has various levels of training and instruction. Added training is 'affordable'. Davidson shared experience of his purchase of introductory training (20 people). Barrio indicated that Montebello is also procuring some SmartBoards. Babiarz offered to Chair Guerra to call Jeremy Short/Smartboard and to invite him to attend the Ed Services Committee meeting in January at El Camino to answer further questions specifically those as related to software customization for engine training.

Guerra adjourned the meeting at 10:55 am



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- **Upcoming Meetings & Adjourn**
 - Next Educational Services Committee meeting – January 18th, 2012 @ 10 am El Camino College's Business Training Center (BTC) Room #2 facility located off-campus at: 13430 Hawthorne Blvd. Hawthorne, CA 90250. Parking available and lunch to be provided.